

**Summary of the Decisions Taken at the Meeting  
of the Overview and Scrutiny Committee held on 2 September 2014**

<b>Agenda Item No.</b>	<b>Agenda Item</b>	<b>Decision</b>
5	<p><b>Community Transport and Dial-a-Ride</b></p> <p>To receive a briefing note from the Head of Community Services giving an overview of voluntary and community transport provision in the district, and informing of potential changes to Dial-a-ride and Non-Emergency Patient Transport (NEPT) which may impact on voluntary and community transport.</p>	<p><b>Resolved</b></p> <p>(1) That the briefing note be noted.</p>
7	<p><b>Commissioning of Services to Banbury CAB.</b></p> <p>Exempt report of Head of Regeneration and Housing and Head of Community Services.</p>	<p><b>Resolved</b></p> <p>(1) Restricted – to be set out in exempt minutes</p> <p>(2) Restricted – to be set out in exempt minutes</p>
8	<p><b>Overview of Service Plan Process</b></p> <p>To receive an overview of the Service Plan process from the Senior Performance &amp; Improvement Officer.</p>	<p><b>Resolved</b></p> <p>(1) That the overview of the Service Plan process be noted.</p> <p>(2) That details of the eight individual Service Plans be provided to Committee members with a view to identifying a particular area for detailed review.</p>
9	<p><b>Annual Customer Satisfaction Report</b></p>	<p><b>Resolved</b></p> <p>(1) That the results of the annual</p>

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	<p>Presentation of Acting Performance and Insight Manager</p>	<p>customer satisfaction survey be noted.</p> <p>(2) That, where possible, the annual customer satisfaction survey results be broken-down by locality and made available to Councillors.</p> <p>(3) That, following submission to the Executive, the Lead Member for Performance and Communications be recommended to support the results of the annual customer satisfaction survey being publicised via 'Cherwell Link'.</p>
<p><b>10</b></p>	<p><b>Q1 Performance Monitoring</b></p> <p>Report of Head of Transformation</p> <p><b>Purpose of Report</b></p> <p>The report and attached Appendix detail the areas the Performance Team have extracted from the Quarter 1 performance report as areas of strength and areas of review, as measured through the Performance Management Framework.</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To note the highlighted areas in the draft report.</p> <p>1.2 Identify any performance related matters for future review by the Overview and Scrutiny Committee or referral to Executive.</p>	<p><b>Resolved</b></p> <p>(1) That the draft Quarter1 2014/15 Performance Monitoring report be noted.</p>
<p><b>11</b></p>	<p><b>Youth Engagement - Scoping Document</b></p> <p>To consider a Scoping Document</p>	<p><b>Resolved</b></p> <p>(1) That the draft scoping document in respect of Youth</p>

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	prepared by Councillors Dan Sames and Bryn Williams regarding Youth Engagement.	Engagement be further refined, and submitted to the next meeting of the Committee for approval.
12	<p><b>Overview and Scrutiny Work Programme</b></p> <p>Report of Head of Law and Governance</p> <p><b>Purpose of Report</b></p> <p>This report presents the Overview and Scrutiny work programme 2014/15 for consideration.</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To consider the Overview and Scrutiny Committee Work Programme 2014/15 as set out at Appendix 1 of the report.</p> <p>1.2 To note any items of interest in the Executive Work Programme and consider whether to include them on the Overview and Scrutiny Committee Work programme 2014/15.</p> <p>1.3 To consider if there are any other items Members would like to include on the Overview and Scrutiny Committee Work Programme.</p>	<p><b>Resolved</b></p> <p>(1) That the Overview and Scrutiny Committee Work Programme 2014/15 be noted.</p> <p>(2) That no items in the current version of the Executive Work Programme (September to December 2014) be included on the Work Programme for 2014/15.</p>